

No.P.11013/1/2024-Misc./PD/HFW(PP)/Pt.
GOVERNMENT OF MIZORAM
OFFICE OF THE PRINCIPAL DIRECTOR
HEALTH & FAMILY WELFARE DEPARTMENT

Dated Aizawl, the 8th Jan., 2025

TENDER NOTICE

Sealed Tenders are hereby invited on behalf of the Governor of Mizoram from reputed and bonafide Manufacturers or their authorized dealers, for **Rate Contract of essential Drugs for mental illness for a period of one year** which will be received by the Director, Hospital & Medical Education, New Secretariat Complex, Aizawl on or before **04.02.2025 upto 12:00 Noon** under the terms and conditions laid down below. Quotations are to be opened by Director, Hospital & Medical Education or his/her authorized representatives at **1:00 PM** on the same day. The Tenderers or their representatives may also be present at the time of opening of the Quotations, if they so desire.

Detailed Terms and Conditions can be obtained from the Office of Director, Hospital & Medical Education, MINECO, Mizoram, Aizawl during Office hour on working days.

Sd/-SANGCHHIN CHINZAH, IAS

Secretary to the Government of Mizoram,
Health & Family Welfare Department

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Copy to:

1. P.S to Minister, H&FW Department, for kind information.
2. The Secretary, H&FW Department, Govt. of Mizoram for kind information.
3. The Director, Hospital & Medical Education, Mizoram, Aizawl for information and necessary action to upload at Department website.
4. The Director of Health Services, Mizoram for kind information.
5. The Dy. Director, Health Services, Central Medical Store, Aizawl.
6. The Director, Information & Public Relations Department, Mizoram, Aizawl with 6(six) spare copies with a request for publication of the above caption in 1 (one) National Newspaper and 2 (two) Daily Local Newspaper for at least 2 (two) consecutive days, Payments of the Advertisement Bill will be borne by the Director of Hospital & Medical Education, Mizoram, Aizawl.
7. Chief Informatics Officer, Deptt. of ICT, Govt. of Mizoram for information with a request to upload at State Public Procurement Portal.
8. The Website Manager, I.T Section, Directorate of Health Services, for uploading in the Department website.
9. Guard File.



[Handwritten Signature]
Principal Director
Health & Family Welfare Department
Mizoram, Aizawl

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8/1/25

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TERMS & CONDITIONS

1. The cover of the tenders should be superscribed as "**Tender for Rate Contract of essential Drugs for mental illness for a period of one year**" addressed to Director, Hospital & Medical Education, New Secretariat Complex, Aizawl and should clearly indicate full postal address of the tenderer.
2. All the tender papers should be numbered and arranged in order as per Terms & Conditions. Indexing of the documents should be attached at the first page of tender document.
3. Tender should be accompanied by **Bid Security** amounting to ₹ 8,000/- (Rupees eight thousand) in the form of Account Payee Demand Draft / Fixed Deposit Receipt / Banker's Cheque or Bank Guarantee from any of the Commercial Banks which should remain valid for at least 45 days duly pledged in favor of Director, Hospital & Medical Education, Mizoram.
4. Tenders should be submitted in the prescribed form only.
5. Quoted rates in terms of Indian Rupees will be considered inclusive of **Goods and Services Tax (GST)**. If there is more than one brand, the separate rates for such brands with specific details should also be mentioned.
6. **Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. No price escalation will be permissible during the validity period, which is normally for a period of 12 months and is extendable, if

- mutually agreed upon by both the parties i.e. Director, Hospital & Medical Education and concerned approved supplier, subject to recommendation of the State Purchase Advisory Board or the Departmental Purchase Advisory Board, as the case may be.
7. Tender should be accompanied by attested copy of valid Drugs Licence. Original Certificates should be produced at the time of opening of the tenders/ quotations, if demanded.
 8. Tenderer should quote their rates for F.O.R Destination i.e. **Central Medical Store, Zemabawk, Aizawl.**
 9. Tender must be accompanied by the following documents -
 - a) Photo copy of **GST Registration Certificate** duly attested by a Gazetted Officer. Original Certificates should be produced at the time of opening of the tenders/ quotations, if demanded.
 - b) Photo copy of **Scheduled Tribe Certificate** duly attested by a Gazetted Officer (for Tribal tenderer). Original Certificates should be produced at the time of opening of the tenders/ quotations, if demanded.
 - c) Non- Judicial Adhesive Stamp worth at least Rs.7.50 should be affixed (for non-tribal tenderer)
 10. The tenderer should submit Notarized Photo copy of valid and upto date **GMP certificate/ISO 13485/14001/9001.**
 11. Samples must be submitted on all items along with the tender document.
 12. All pages of the tender papers should be printed, signed, stamped and dated; hand written quotations shall not be entertained. Any page or pages not signed, stamped and dated will be marked as violation at the time of opening of tender.
 13. Tenders submitted by Authorized dealers should attach certificate of Authorization or Distributorship or Dealership as the case may be from the concerned Manufacturers duly attested by a Gazetted Officer or Notary. Original Certificates should be produced at the time of opening, if demanded.
 14. Manufacturers submitting their tenders directly shall attach photo copies of their Manufacturing Licence, Drugs Licence, CIN (Corporate Identity Number) and other relevant permissions/Licences required for such manufacturing duly attested by a Gazetted Officer or Notary. Original Certificates shall be produced at the time of opening of the tenders/quotations, if demanded.
 15. Tenderers must enclose detail specifications of the Instruments along with relevant documents including catalogue/literature of the quoted items.
 16. The undersigned shall not be bound to accept the lowest rate and reserves the right to accept or reject any tenders without assigning any reasons thereof.
 17. A successful firm should execute an appropriate Deeds of Agreement within 30 days from the date of issue of acceptance of their quoted rates failing which their quoted rate will be treated as invalid.

- A successful firm should furnish Performance Security of 5% of the total value of the supply before issue of supply order in the form of Account Payee Demand Draft / Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Banks which should remain valid for a period of at least 60 days beyond the date of completion of all contractual obligations of the supplier, pledged in favor of Director, Hospital & Medical Education, Government of Mizoram **duly signed and stamped by the tenderer at the back side of the draft/deposit.**
19. A successful firm will have to supply the materials within the period fixed by the Department/Authority. If the supply cannot be made within the stipulated period without any intimation, the Department has the right to cancel the supply order.
 20. Payments will be made only after the Items are received in full and in good condition duly certified by the Vigilance Committee of the Department.
 21. Late/delayed tenders will not be entertained. Certificates other than those stated in the above clauses should not be attached. Any other/further clarifications in connection with submission of the tender may be had from the office of Director, Hospital & Medical Education, Mizoram during office hours on all working days.
 22. Firms or individuals who attempt to negotiate/campaign, direct or indirect, on the part of tender with the authority to whom he has submitted the Tender or the authority who is competent to accept, shall be excluded from consideration, if proved.
 23. In case of any legal disputes/litigations arising out of this Tender Notice or its terms, the Courts of Law at Aizawl only shall have jurisdiction to adjudicate the same.

Sd/- SANGCHHIN CHINZAN, IAS
Secretary to the Government of Mizoram
Health & Family Welfare Department

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6. Guard file.


Principal Director
Health & Family Welfare Department
Mizoram, Aizawl

PRESCRIBED FORMAT FOR RATE CONTRACT OF ESSENTIAL DRUGS FOR MENTAL ILLNESS

Sl. No.	Name of Items	Unit	Unit Rate	Unit Rate in Words
1	Tab. Chlordiazepoxide 10mg	1 tab		
2	Tab. Alprazolam 0.5mg	1 tab		
3	Tab. Clonazepam 2mg	1 tab		
4	Tab. Opanzepine 5mg	1 tab		
5	Tab. Nitrobenzadiazepine 10mg	1 tab		