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|  | **Tender Document** |

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| **Urban Development & Poverty Alleviation Department**  **Government of Mizoram**  **MINECO,Khatla,Aizawl-796001** |
|  |

**Tender:** Supply, installation, and commissioning of machinery for Solid Waste Management Centre at Mualkawi, Champhai,Mizoram.

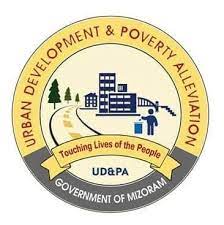
**Tender No.: 11/DTE(UD&PA)/Tech/2025-2026**

**Tender Date: 13th May,2025**

**Name of Item: ………………………………………………………………**

**Name of Bidder: ………………………………………………………………**

**Group No:**

****

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**No. G.20017/80-I/2018-Tech/DTE(UD&PA)**

**GOVERNMENT OF MIZORAM**

**DIRECTORATE OF URBAN DEVELOPMENT & POVERTY ALLEVIATION**

**MIZORAM:AIZAWL**

**NOTICE INVITING TENDER**

**TENDER NOTICE NO: 11/DTE(UD&PA)/Tech/2025-2026: Dated Aizawl the 13th May,2025**

Director, Urban Development & Poverty Alleviation Department, Govt. of Mizoram,Aizawl, on behalf of the Governor of Mizoram, invites tender in two bids system for **“Supply, Installation, and Commissioning of Machinery for Solid Waste Management Centre at Mualkawi,Champhai,Mizoram”** from reputed manufacturers or suppliers having supplied of similar kind of the machinery listed below:-

|  |  |  |
| --- | --- | --- |
| Group No: | Name of Item | No. of requirement |
| **1** | Organic Shredder | 1 |
| **2** | Plastic Shredder | 1 |
| **3** | Trommel (sorting machine) | 1 |
| **4** | Sieving machine | 1 |
| **5** | Weighbridge (inclusive of RCC platform and foundation) | 1 |
| **6** | Baling Machine | 1 |

Tender documents can be purchased from the Technical Branch of UD&PA Department or downloaded from the Department’s website [udpa.mizoram.gov.in](http://www.udpamizoram.nic.in) or State Public Procurement Portal at tender.mizoram.gov.in from 13th May,2025 onwards.

Last date of submission of tender document is **3rd June,2025** at **12:30 p.m** and shall be opened on the same day at **1:30 p.m**

**Sd/- JACOB LALAWMPUIA**

Director

Urban Development & Poverty Alleviation Deptt.

Mizoram : Aizawl

**INSTRUCTION TO BIDDER**

**A. Introduction**

Director, Urban Development & Poverty Alleviation Department, Government of Mizoram invites sealed bids from eligible and qualified bidders for the supply, installation, and commissioning of machinery for Solid Waste Management Centre at Champhai, as per the specifications detailed in this document.

**B.** **Scope of Work**

The scope of work includes the supply, installation, and commissioning of the following machinery at SWMC, Mualkawi, Champhai:

* 1. Organic Shredder
  2. Plastic Shredder
  3. Trommel(sorting machine)
  4. Sieving Machine
  5. Weighbridge( inclusive of RCC platform and foundation)
  6. Baling Machine

**C. Tender Details & Submission of Bids**

* 1. Tender Number: **11/DTE(UD&PA)/Tech/2025-2026**
  2. Tender Date: **13th May,2025**
  3. Submission Deadline: **3rd June,2025** at **12:30 p.m**
  4. Bid Opening Date: **3rd June,2025** at **1:30 p.m**
  5. Bid Validity: **90 days from last date of submission of tender.**
  6. Tender document can be downloaded from the Department website and State Public Procurement Portal at  
     tender.mizoram.gov.in.
  7. Bidders are advised to carefully read the tender document and ensure full compliance with the instructions provided. Failure to follow the instructions in this document will result in disqualification from the tender process.
  8. Cost of tender document Rs.1500.00 (non-refundable).
  9. The prescribed tender document should be submitted with supporting documents in hard copy in sealed envelope duly marked with **“Supply, installation and commissioning of machinery for Solid Waste Management Centre at Mualkawi, Champhai,Mizoram”**. This sealed envelope should contain 3 sealed envelopes marked A, B, & C as prescribed as under:

a) **Envelope A** containing tender form fee of Rs. 1500/- or purchased receipt for each equipment for each equipment. Tender shall be rejected if the tender form fee is not found in proper order.

b) **Envelop B** containing the Technical Bid along with the supporting documents. (See Terms & Conditions for more details)

c) **Envelop C** containing the Financial Bid.

* 1. Bids must be submitted to the Director, Urban Development & Poverty Alleviation Department, MINECO, Khatla-796001,Aizawl, Mizoram on or before **3rd June,2025** at **12:30 p.m**
  2. All the envelopes shall be marked with Name of tender, Name of Item, Group No., Tender No. and Name of bidder.
  3. The bid should be typed or written in indelible ink and signed by the authorized signatory.
  4. Any alterations or overwriting should be initialed by the person signing the bid.
  5. Bidders are required to submit separate tender for each machinery/equipment.
  6. The duly constituted committee, appointed by the competent authority of the Govt. of Mizoram, reserves the right to select specific items (in single or multiple units) and to reject others or all. The committee also reserves the right to modify or revise the specifications before accepting any tender, with prior notice posted on the Department’s website.
  7. Incomplete tenders and late submission are subject to rejection.
  8. The bid process will follow a two-stage system.
  9. Bids will be opened on the specified date and time in the presence of authorized representatives of bidders who wish to attend. Technical Bid will be opened first.
  10. The Technical Bid will be considered for applicants whose tender form fee is found in order. Only those who qualify in the Technical Evaluation will have their Financial Bid opened.
  11. If the scheduled date for bid submission and opening is declared a holiday for the Directorate of UD & PA Department, the deadline for submission and opening will be postponed to the next working day or as announced by the Department through appropriate channels.
  12. The tender document is subject to verification against the original. Any discrepancies found will result in rejection of the tender.

**D. Eligibility Criteria**

1. The bidder must be a reputable firm operating within India and engaged in the supply of machinery and equipment. The bidder should be duly registered with the appropriate government authorities in compliance with the relevant legal regulations.
2. The bidder should have successfully completed at least 1 similar item – supply, installation and commissioning, during the last 5 years.
3. To substantiate the aforementioned requirements, bidders need to submit comprehensive details of their experience and past performance for the machines/equipment for similar or higher specification equipment they have supplied previously. Bidders must also submit supporting documents such as purchase orders, work completion reports, and any relevant performance statements from their previous experience. These documents may be subject to further verification by the end user if deemed necessary. Any submission of false information will result in rejection of bids.
4. If a Bidder is not a Manufacturer, they must be an authorized dealer of the machinery from an Original Equipment Manufacturer (OEM). In such cases, a letter of authorization from the OEM should be provided. The Bidder should possess and provide a valid authorization letter issued by the OEM, allowing them to submit quotes on behalf of the OEM, in accordance with the format specified in Annexure C.
5. Bidder should be registered with Income Tax Department of Government of India and should possess a valid GST, PAN Number, and Registration etc.

**E. Bid evaluation process:**

**Stage 1: Preliminary Examination**

* + - Verification of bid security, completeness of the bid, and adherence to submission requirements.

**Stage 2: Technical Evaluation**

* + - Detailed evaluation of the technical bid based on criteria such as:
      * Compliance with technical specifications.
      * Experience and past performance.
      * Availability of necessary resources and personnel.
    - Shortlisting Technically Qualified Bidders:
    - Only those bidders who meet the technical criteria and are deemed technically sound are shortlisted and will be considered in the next stage.

**Stage 3: Financial Evaluation**

* + - Opening of financial bids of technically qualified bidders.
    - Evaluation based on the quoted price and terms and conditions, if any.

**Stage 4: Due Diligence**

* + - Further verification and due diligence if required, especially if there is any concern about the lowest financial bidder’s capability.

**Stage 5: Contract Award**

* + - Award of contract to the lowest financial bid among the technically qualified bidders.
    - In case the lowest financial bidder is found not to be technically sound upon further review, the contract may be awarded to the next lowest financial bid among the technically qualified bidders.
    - The tendering process ensures that the contract is awarded to a bidder who can competently complete the project while also offering a competitive price.
    - An agreement will be signed, and the successful bidder is formally notified.

**F. Payment Terms**

* + Payment will be made as specified in the terms & conditions in the contract agreement.

**G. Delivery and Installation**

* + The delivery and installation of the equipment should be completed within 90 days from the date of the award of the contract.

**H. Contact Information**

* + For any queries or further information, please contact:
    - Assistant Engineer, Directorate of UD & PA Department, Aizawl. Phone: 8787407974, Email: ldjongte2@gmail.com

**TERMS & CONDITIONS**

**1. Prices, tax and duties**

1. The price quoted shall be considered firm and no price escalation will be permitted during the contract period.
2. Bidders must quote the prices in INR only and as per the prescribed Performa.
3. The prices quoted (final price) should be inclusive of freight, insurance, installation, transportation, packing and all applicable taxes till destination. However risk in good shall continue with supplier till goods are delivered in good condition and installed at end user’s site duly certified by the owner.

**2. Validity of quoted rates**

1. Rate quoted by vendor should be valid for 90 days from the last date of submission of bid.

**3. Security Deposit**

5% of the agreement amount shall be withheld as a Security Deposit by the Department by deduction on bill and shall be released after completion of warranty period.

**4. Delivery and Opening of Tender:**

All tender documents should be sent through speed post, registered post or by person. Courier, telegraphic / fax offer will not be considered and ignored. All tender documents received after the specified date and time shall not be considered. The completed tender should be delivered at the Technical Branch of Directorate of Urban Development & Poverty Alleviation Department, Aizawl, Mizoram on or before Dt 3rd June ,2025 up to 12 .30 P.M. The Technical Bid will be opened on the same day at 1.30 P.M.

**5. Selection of the Bidder:**

For the purpose of selection of the bidder, a two-stage bidding process will be followed. The response to the tender should be submitted in two parts viz. Technical Bid & Financial/Commercial Bid in separate sealed envelopes.

**(a) Technical Bid:**

Technical bid should contain information regarding the company/firm registration details, Authorization letter, Client list (List of Users), Performance certificate from clients, self-declaration not black listed, business turnover, experience and other details of the firm to judge the suitability of the bidder. Bidder must ensure the following conditions while going for the bidding:

1) Specifications are basic essence of the product/contract. It must be ensured that the offers comply with the specified requirements or are as close as possible. If the offers do not meet the exact specifications, the tender-inviting authority reserves the right to accept and consider them. At the same time it must be kept in mind that merely copying our specifications in the quotation shall not make the parties eligible for consideration of the quotation. A quotation has to be supported with the printed technical leaflet/literature of the quoted model of the item by the quoting party/manufacturer and the specifications mentioned in the quotation must be reflected /supported by the printed technical leaflet/literature. Therefore the model quoted invariably is highlighted in the leaflet/literature enclosed with the quotation.

2) Non-compliance of the above shall be treated as incomplete/ambiguous and the offer can be ignored without giving an opportunity for clarification/negotiation etc. to the quoting party.

3) In case of authorized dealers/distributor, certificate in prescribed format from Original Equipment Manufacturer (OEM), the same should be enclosed for participation in the said tender.

4) Authorization letter from manufacturer in case of dealer/s for the said equipment enclosed with the technical specifications.

5) A write up on service and maintenance capability, mitigation of risks or breakdown and replacement capability. Vendors must indicate their sales and support service center in India and their plan to address issues about services, maintaining minimum service inventory etc.

6) Signed & Stamped compliance sheet of the technical specification of the offered equipment with technical printed literature must be enclosed with the technical bid in the prescribed format.

7) Client list (List of the institutes/organizations, where the similar order has been executed during the last five years) and work done list with supporting documents (supply orders without any alteration/modification, completion certificate) must be enclosed.

8) In case of authorized dealers/distributor, Original Equipment Manufacturer’s document like completion certificate, client lists and past performance document, etc. shall be accepted.

9) The bidder/OEM self-declaration stating that he/she is not banned/debarred or black listed by any Central/State Govt. of India/PSU/Organizations/Institutes in India.

11) Tender form fee shall be submitted in cash in case of the tender document obtained through website.

12) It is only when the information about the company/Goods in quotation in technical bid is found satisfactory; the financial bid will be opened.

13) The Department reserves the right to carry out a technical inspection and performance evaluation (benchmarking) of the offers, made by shortlisted vendors. The shortlisted vendors may be asked to come and give out presentation / demonstration.

14) The “Terms and Conditions” should be duly filled and signed by authorized person as prescribed.

15) All the pages of the document submitted including blank pages if any, must be signed by the authorized signatory.

**(b) Price Bid:**

1) Financial bid shall be submitted in the prescribed format as supplied by the Department, duly filled and signed by the authorized person.

2) Financial bid will be opened for those who are qualified in technical bid evaluation. Date and time of opening financial bid will be intimated to the qualified bidder.

2) Prices shall not be subject to escalation of any nature.

3) The Cost of the equipment should be inclusive of all taxes and statutory levies, labour and installation charges, packing, insurance, freight, transportation etc complete till commissioning of the machinery.

4) In addition to the aforementioned details and costs, the commercial bid for the weighbridge item must also include the construction of a complete weighbridge platform and foundation structure.

5) The inspection of the equipment will be done by Department’s authorized personnel in the presence of firm’s representative.

6) In case of receipt of the material in short supply or damaged condition the supplier will have to arrange the supplies/ replacement of goods at free of cost.

7) The supplier should arrange for physical Inspection of the items directly or through their authorized representative within seven days of arrival of the consignment failing which they will be responsible for the losses.

8) After the shipment is effected, the supplier/its representative must remain in touch with the Department to ascertain the date of arrival of consignment.

9) The Department shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers, without assigning any reason what so ever. The Department reserves the right to make any changes in the terms and conditions of the bid.

10) The Department will create a shortlist of technically qualifying vendors and the financial bid of only these vendors will be opened. The Department reserves the right to decide whether the items being quoted are as per the requirement of the Department and are of standard/leading brands in the market. Further, after opening financial bids of the short listed tenders, if there is a discrepancy between word and figure, the amount indicated in words will prevail.

11) The complete delivery, installation & commissioning of the equipment should be made within 90 days from the date of issue of order. The vendor must ensure timely installation of the complete unit with necessary supports.

**6. Award of contract:**

The selected bidder will be invited for negotiations. After finalizing the negotiated rate, Letter of Acceptance will be issued.

**7. Agreement:**

The successful tender should execute an agreement after submission of Performance Bank Guarantee as specified and it may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law. In the event of failure to execute the agreement, within the time prescribed, the amount remitted by the bidder will be forfeited besides cancelling the Tender. This agreement constitutes the Terms and Conditions contained herein, instructions to bidders, technical specifications and bidder’s offers accepted by the department.

**8. Issue of Purchase order:**

After successful execution of the agreement, Purchase Order will be release to the tendered items within 10 days by the Department. The successful tender should complete supply, erection and commissioning of the machineries as stipulated time in the contract.

**9. Delivery**

The equipment should be delivered to the Solid Waste Management Centre at Mualkawi, Champhai and within a time period of 75 days from the date of work order and complete installation within 15 days after date of arrival. If any material is not delivered by the date specified therein, the Department reserves the right, without liability, to cancel the order for undelivered material not yet shipped or tendered, and to purchase the same from another vendor and to charge the defaulting Vendor for any loss incurred in this transaction.

It is the sole responsibility of the vendor to provide/replace the item/goods, if it is lost or broken during the shipping or transportation due to whatever may be the reason. Vendor is responsible to ensure, by contacting the Department, that the shipping has been properly done i.e., all the items/goods have properly reached the destiny.

**10. Inspection and Acceptance**

Material procured from vendor shall be inspected and tested by the Department or its designee at vendors cost. If deemed necessary by the Department, the Vendor shall provide without charge, all reasonable facilities and assistance for such inspection and test.

**11. Training on operation**

Training of Department staff on operation of the equipment after installation should be provided by the supplier at free of cost.

**12. Terms of Payment and Conditions:**

Upon receipt of the supplier's invoice, payment will be made subject to the availability of funds from the State Government of Mizoram as below.

1) Shall release 80% of the agreement amount for payment after delivery of all items/goods at destination and on verification by the Department.

2) Shall release balance 15% of the agreement amount for payment after successful installation & commissioning of all the items at site and on joint physical verification of items/machinery/goods received at site by the Department representative. The successful vendor/supplier must provide the training as stated in the point no. 11 before release of the balance fund.

3) Shall release 5% of the security deposit after expiry of Warranty period.

4) No interest will be chargeable by the supplier, if the payment is delayed due to non-availability of grant from the government.

**13. Warranty and Support:**

All the items covered in the schedule of requirements, shall carry minimum 1 (one) year on site comprehensive warranty from the date of its installation & commissioning. The bidder must undertake to provide the on-site support during the warranty period. Any defect notified during this period shall be rectified free of cost which include replacement of part or in full as needed. The repairing/ rectification/ replacement/ configuration required, if any, must be done at site only.

Failure to do so would result in the levy of penalties. The security deposit will be released by the Department only after the submission of satisfactory performance certificate issued & verified by DUDO Office, Champhai after the completion of warranty period.

**14. Penalty for delayed Services:**

1) UD & PA Department reserves the right to levy penalty @ 1% of order value per week of delay beyond the scheduled timeline of completion of delivery/installation at site i.e. 90 (ninety) days from order placement, subject to maximum penalty of 10% of the order value unless the same is waived by the Department. Also reserves the right to cancel the order in case the delay is more than 10 weeks. The penalties, if any during the warranty period shall be recovered from the security deposit. During the warranty period, any delay in the required services beyond one week, shall lead to levy of penalty at the rate of Rs.1000/day (rupees one thousand) subject to a maximum of total value of the security deposit.

**15. Arbitration:**

In case of any Dispute or difference arising between the Client & the contractor relating to any matter arising out of or connected with this agreement, such disputes or differences shall be settled in accordance with the Arbitration and Conciliation Act 1996.

**16. Jurisdiction:**

The disputes, legal matters, court matters, if any shall be subject to Aizawl jurisdiction only.

**17. Force Majeure:**

The Department(UD & PA Department, Mizoram) may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of a Force Majeure. (Force Majeure is defined as an event of effect that cannot reasonably be anticipated such earthquakes, floods, storms, pandemic, war, national emergencies etc).

**18. Training on operation:**

Training of Department staff on operation of the equipment after installation should be provided by the supplier at free of cost.

***I/We have read all the enclosed Terms and Conditions carefully and ready to accept and according to that I/We are submitting herewith the tender.***

**Seal & Signature of Vendor/Supplier.**

**TECHNICAL SPECIFICATIONS:**

The machinery must meet the following technical specifications or to the nearest:

**1. Organic Shredder Machine**

* Model:Organic Shredder Machine - 5TPD
* Capacity:500-700Kg/Hr Capacity
* Input Material Type:Organic waste, agricultural residue, food waste, garden waste
* Shredding Mechanism:Single Shaft Shredder with 100mm rotary blades
* Shredding Size:25 mm
* Power Supply:3 Phase, 440V AC, 50Hz
* Power Consumption:15-20 kW (depending on material)
* Motor Power:5 HP (approx. 15-20 kW)
* Size of cutter inserts

fitted on rotary shaft:40mm x 40mm x 30mm

* Length of rotory shaft:550mm
* Diameter of Rotory

Shaft: 100mm

* Inside dimension of

shredder chamber:300mm X 500mm

* Opening of loading

Hooper: 400mm x 400mm

* Size of cutter inserts

fitted on rotary shaft:40mm x 40mm x 30mm

* Blades Material:Mild steel
* Machine Dimensions: 1650mmX760mmX1400mm(approx.)
* Overall weight of

the Machine: 650kg(approx.)

* Loading Type:Manual or Semi-Automatic Feeding
* Safety Features:Overload protection, Emergency stop, Safety guards
* Noise Level: **<**75 dB
* Maintenance:Easy access for cleaning and blade replacement

**2. Plastic Shredder Machine**

* + Model: Dual Shaft Shredder
  + Motor HP/KW: 7.5HP/5.62kw
  + Voltage: 415/V A/C 3 phase 50HZ
  + Cutting Mechanism: Twin Shaft
  + Shredding Capacity: 200 kgs/hr to 250 kgs/hr
  + Shred Chamber (mm): 410x410
  + Shred Size (mm): 6-12x50-100
  + Shred Capacity: 175-200 KGS/HR
  + Voltage: 415 V
  + Weight: 495 Kgs
  + Dimensions (mm): 2000x800x1000
  + Motor Start/Off: Auto/Online
  + Working Cycle: Continuous
  + Noise Level: <75DB
  + Extra Features: Over Heat Auto Reserve

**3. Trommel Screener machine**

* + Processing material: MSW-Solid waste(Dry-inorganic mixed waste
  + Capacity: 10 tonnes/day
  + **Rotary Trammel:** Single Mesh Type- 1 no.
  + Trommel Mesh size: 75 mm dia.
  + Trommel Length: 6000 mm
  + Trommel diameter: 1500mm
  + Trommel Mesh thickness: 5 mm
  + Trommel Drive Ring: 125X20 mm
  + Trommel Driver Rollers: 230 dia. x 10 mm (Metal)
  + Trommel Driver Shaft: 60 mm dia. x 1” Chain drive
  + Motor Power: 10HP
  + Gear Box: As per requirement
  + Bearing blocks: As per requirement
  + **Belt Conveyor System:** Full set
  + **Magnetic Separator (suspended):** Length- 1000mm

Width - 500 mm

Height- 250mm

* + **Centrifugal Air Blower-10HP**
  + Electric Mortor: 3-Phase
  + Speed Reduction Gear Box: As per requirement
  + Control panel: As per requiremen t
  + Total Power required: 30 – 40 HP

**4. Baling Machine**

Capacity: 60 ton pressure single chamber single cylinder baler machine.

* + Bale Size: 26(L)x26(W)x66(H) in inch
  + Bale Weight: 180-220 kg
  + Chamber Size: 34(L)x26(W)x66(H) in Inches
  + No of Cylinder: 1 no.
  + No of Tie: 3 nos
  + No of Door: 2 nos
  + Cylinder Size: 180(Bore)\*220(Ram)\*1300(Stroke)mm
  + Oil Tank Capacity: 210 litres
  + Production Rates: 12-15 mins
  + Hydraulic System: Vane pump system
  + Day Light Gap: 52 inches
  + Operation: Hand levers operate systems(Semi-automatic)
  + Electric Motor: 10HP Motor 3 phase 1440 RPM 50 Hz
  + Electric Starter: Provided
  + Overall Dimension: 34(L)x88(W)x149(H) in inch
  + Body Plate: 12mm thick

**5. Weighbridge**

Model: Pitless type Fully Electronic Weighbridge upto Digitizer

* + Capacity: 25/30MT
  + Accuracy: +/-10 kg,
  + Platform Size: 6x3 m to 6.6x3 m. Steel
  + Platform Structure: Girder Size-300 X140 MM

Plate-10 MM

Structure Weight – 6 Ton

* + Structure Up to: 12 Wheeler Trucks
  + Platform Foundation: Heavy Duty RCC Structure
  + Load Cell’s Specifications:

Capacity - 30MT.

Type - Double Ended Shear Beam Type

No. of Load Cells - 06 Nos.

Cable - Six Core

Environmental Ceiling - IP 68

Overload Capacity - 150% RL

Unlimited Load - 300% RL

Temp - - 30C to +70 C.

* + Load cell safe load: 150% of rated Capacity, Lighting Protection (Bacaklite), Pen Drive Data Save facility, SMS Alert System (optional)
  + Junction Box is equipped with Surge protection to protect it from lightning & stray currents.
  + Digital Weight Terminal: Indicator is microprocessor based of Six digit

bright large having LED Display of self-action.

**6. Sieving Machine**

* Machine Type: Compost Sieving Machine
* Processing Capacity: 1 TPD (Ton per Day)
* Feed Capacity: 1,000 kg per day
* Output Size: 4mm
* Power Supply: 3 Phase, 415V, 50Hz
* Motor Power: 5 HP / 3.75 kW
  + - Sieve Type: Rotating drum with mesh or perforated sieve
    - Screen Mesh Material: Stainless Steel or Galvanized Steel
    - Screen Diameter: 800mm
    - Screen Length: 3 m
    - Operating Speed: 5-10 RPM (Adjustable)
    - Material Handling Type: Rotary drum or Vibratory sieve system
    - Discharge System: Automated, with separate collection bins for different sizes
    - Dimensions: (LxWxH) 3,000 mm x 1,000 mm x 1,500 mm
    - Weight: 500-800 kg (Approx.)
    - Control Panel: PLC or manual control
    - Noise Level: <75 dB
    - Power Consumption: Approx. 3-5 kW/day
    - Maintenance: Low maintenance, easy to clean
    - Application: For compost, organic waste, soil, etc.
    - Warranty Not less than12 months

**ANNEXURE-A**

**TECHNICAL BID SUBMISSION FORM**

**(To be submitted on the Company’s Letter head)**

Date:

To,

The Director,

Urban Development & Poverty Alleviation Department

Government of Mizoram

MINECO, Khatla, Aizawl-796001.

**Subject:** Submission of Bid for Supply, Installation, and Commissioning of Machinery for Solid Waste Management Centre at Champhai.

**Tender No.:**

Dear Sir,

Having examined the tender documents, including Addenda [insert numbers if any], the receipt of which is hereby acknowledged, we, the undersigned, offer to supply, install, and commission the machinery and equipment for Solid Waste Management Centre at Mualkawi, Champhai as per the specifications mentioned in the tender document.

We undertake, if our bid is accepted, to deliver the equipment within the stipulated delivery period as specified in the tender document.

We agree to abide by this bid for a period of 90 days from the date fixed for bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any bid you may receive.

**1. BIDDER INFORMATION**

* Name of the Bidder:
* Address:
* Contact Person:
* Phone Number:
* Email:
* Website:
* GST Registration Number:
* PAN Number:

**2. DETAILS OF THE BID**

* **Technical Bid:**
  + Compliance with Technical Specifications (Yes/No):
  + Detailed Specifications and Brochures Attached (Yes/No):
  + List of Past Projects and References Attached (Yes/No):
  + Project Plan and Timeline Attached (Yes/No):
  + Warranty Details Attached (Yes/No):
* **Financial Bid:**
  + Total Bid Amount inclusive of all taxes and charges (Yes/No):
  + Price Breakdown (Attached/Not Attached):
  + Payment Terms(Attached/Not Attached):

We hereby declare that all the information and statements made in this bid are true and accept that any misrepresentation contained in it may lead to our disqualification.

We undertake to comply with all the terms and conditions stipulated in the tender document.

Thank you for considering our bid.

Yours faithfully,

Name & Signature

**ANNEXURE-B**

**FINANCIAL BID FORM**

**(To be submitted on the Company’s Letter head)**

To,

The Director,

Urban Development & Poverty Alleviation Department

Government of Mizoram

MINECO, Khatla, Aizawl-796001.

**Subject:** Submission of Bid for Supply, Installation, and Commissioning of Machinery for Solid Waste Management Centre at Mualkawi, Champhai.

**Tender No.:**

Dear Sir,

Having examined the tender documents, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply, install, and commission the machinery and equipment for Solid Waste Management Centre at Mualkawi, Champhai as per the specifications mentioned in the tender document for the sum of (Insert Total Bid Amount in words and figures) inclusive of all taxes, transportation, and other charges.

We undertake, if our bid is accepted, to deliver the equipment within the stipulated delivery period as specified in the tender document.

We agree to abide by this bid for a period of 90 days from the date fixed for bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We understand that you are not bound to accept the lowest bid or any bid you may receive.

**1. BIDDER INFORMATION**

* Name of the Bidder: [Insert Name]
* Address: [Insert Address]
* Contact Person: [Insert Name]
* Phone Number: [Insert Phone Number]
* Email: [Insert Email Address]
* Website: [Insert Website, if any]
* GST Registration Number:
* PAN Number:

**2. PRICE BREAKDOWN**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Group**  **No.** | **Description of Item** | **Model** | **Quantity** | **Unit Price (INR)** | **GST (INR)** | **Other Charges (INR)** | **Total Price (INR)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**Total Price (Inclusive of all taxes and charges):**

[Insert Amount in figures]

[Insert Amount in words]

**4. DELIVERY SCHEDULE**

We undertake to deliver and install the equipment within [Insert Delivery Period] from the date of receipt of the purchase order.

**5. WARRANTY**

We offer a warranty period of [Insert Warranty Period] for the supplied equipment as per the terms and conditions mentioned in the tender document.

**6. VALIDITY**

This price bid is valid for a period of [Insert Bid Validity Period] days from the date fixed for bid opening.

**7. DECLARATION**

We hereby declare that all the information and statements made in this bid are true and accept that any misrepresentation contained in it may lead to our disqualification.

We undertake to comply with all the terms and conditions stipulated in the tender document.

Thank you for considering our bid.

Yours faithfully,

[Insert Name]

[Insert Designation]

[Insert Contact Information]

Company Seal:

**ANNEXURE-C**

**AUTHORIZATION OF DEALER TO SUBMIT BID**

(On OEM Company Letter Head)

(To be submitted as part of Technical bid)

OEM’s Name [Address and Contact Details]

OEM’s Reference No………………………………………Date……….

To,

Director

Urban Development & Poverty Alleviation Department

Mizoram : Aizawl

MINECO, Khtala -796001

Dear Sir,

Reference: Your Tender No……………………………..

Tender Title: Supply of ……………………………..

Name of item: ……………………………..

Gropu No: …………………………..

1. We, ……………………………………………………., are proven and reputable manufacturers of the Tendered Goods. We have factories at…………………………………………………………… We hereby authorize M/s ……………………………………………………. (name and address of the authorized dealer) to submit a bid, process the same further and enter into a contract with you against above referred Tender Process for the supply of above Machinery/Goods manufactured by us. Their registration number with us is …………………………. dated/ since……………

2. We further confirm that no Contractor or firm or individual other than M/s.……………...………………………. (name and address of the above-authorized dealer) is authorized for this purpose.

3. As principals, we commit ourselves to extend our full support for warranty obligations, as applicable as per the Tender Document, for the Machinery/Goods and incidental Works/ Services offered for supply by the above firm against this Tender Document.

4. Our details are as under:

a) Name of the Company:…………….

b) Complete Postal Address: ………………………………………….

c) Pin code/ ZIP code: ………………………………………………….

d) Telephone nos. (with country/ area codes): ………………………

e) Fax No.: (with country/ area codes): ………………………………

f) Mobile Nos.: (with country/ area codes): ……………………..

g) Contact persons/ Designation: …………………………………….

h) Email IDs: …………………………………………………………….

5. We enclose herewith, as appropriate, our……………………………….(Bye-Laws/ Registration Certificate/Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution)

Yours faithfully,

………….………………

[Signature with date, name, and designation]

For and on behalf of

.……………………………………

[Name & address of the OEM and seal of company]

Documents attached: As above

**ANNEXURE-D**

**AUTHORIZATION TO SIGN THE BID**

(On company Letter Head & to be signed by MD/ CEO/ Proprietor)

Date:

To

Director

Urban Development & Poverty Alleviation Department

Mizoram : Aizawl

MINECO, Khtala -796001

Dear Madam/Sir,

Subject: Authorization to sign the bid document

This has a reference to your tender no. ............................................dated ……................. for Supply, Installation and Commissioning of machinery/goods at Solid Waste Management Centre at Mualkawi,Champhai,Mizoram. It is hereby confirmed that, Mr/ Ms ................................................working as …………………………... is entitled to act on behalf of our corporation/company/ firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

The specimen signature of Mr/ Ms.…………………………………... is as given below.

(Signature 1) (Signature 2)

I, (insert name, designation, company name), certify that Mr/Ms............................... whose specimen signatures are given above is authorized to bind the corporation by authority of its governing body.

For M/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the bidder)

Signature & company seal

Name :

Designation:

Email:

Mobile: