

**GOVERNMENT OF MIZORAM  
DIRECTORATE OF AGRICULTURE  
(CROP HUSBANDRY)  
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**No.B.16011/43/2016-DTE (AGR-AGRO)/ : Dated Aizawl, the 11<sup>th</sup> May,2017**

**TENDER NOTICE**

Sealed Tenders are hereby invited on behalf of the Governor of Mizoram from Insurance Companies empanelled by DAC & FW, Govt. of India for selection as Implementing Agency (IA) for 'Pradhan Mantri Fasal Bima Yojana (PMFBY) in the state of Mizoram for the Kharif season of 2017 which will be received by the Director of Agriculture, Crop Husbandry, Mizoram, Aizawl on or before 31.5.2017 upto 12:00 noon under the terms & conditions give below. Quotation will be opened by the Director of Agriculture, Crop Husbandry or his authorized representatives at 1:00 P.M on the same day. More details can be obtained from the Agronomy Section, Directorate of Agriculture, Crop Husbandry, Aizawl, Mizoram and website [www.agriculturemizoram.nic.in](http://www.agriculturemizoram.nic.in).

**TERMS AND CONDITIONS**

1. The selected IA should have a DIVISIONAL level office in the State Capital.
2. The Selected Implementing Agencies (IA) should have /will open an office in the Notified District Head Quarters with regular internet connection and land line phone apart from mobile phone. One staff capable to handle the calls should be available in the office. The company is to submit details of the office, Officer In-charge, phone no. etc. before getting the work order.
3. All other conditions mentioned in the Operational Guidelines issued by the Department of Agriculture, Cooperation & Farmer Welfare, Ministry of Agriculture & Farmer Welfare, Govt. of India, New Delhi are to be implemented in letter & spirit.
4. The competent authority reserves the right to reject any or all tenders without assigning any reasons thereof.
5. **Coverage of Risks:**  
Following stages of the crop and risks leading to crop loss are covered under the scheme.  
**I. Prevented Sowing/ Planting Risk** –Risk Insurance is provided when insured area is prevented from sowing/planting due to deficit rainfall or adverse seasonal conditions.  
**II. Standing Crop(Sowing to Harvesting)** - Comprehensive risk insurance is provided to cover yield losses due to non-preventable risks viz. Drought, dry spells, flood, inundation, pests and diseases, landslides, natural fire and lightening, storm, hailstorm, cyclone, typhoon, tempest, hurricane and tornado.  
**III. Post-Harvest Losses** - Coverage is available only up to a maximum period of two weeks from the harvesting for those crops which are allowed to dry in cut and spread

condition in the field after harvesting against specific perils of cyclone, cyclonic rains and unseasonal rains.

**IV. Localized Calamities** - Loss/damage resulting from occurrence of identified localized risks of hailstorm, cloudburst, landslide and inundation affecting isolated farms in the notified area.

6. **Coverage of farmers:**

I. Compulsory component: All farmers availing Seasonal Agricultural Operation (SAO) loans from financial institutions (i.e. loanee farmers) for the notified crop/s are to be covered compulsorily.

II. Voluntary component: The scheme is optional for non-loanee farmers. All farmers who have not availed any crop loan and are willing to get covered under PMFBY can purchase insurance through Banks/ Insurance Companies / their designated agents.

7. **General exclusions:** Losses arising out of war and nuclear risks, malicious damage and other preventable risks are not covered.

(J.LALZAMLIANA)  
Director of Agriculture  
Crop Husbandry  
Mizoram, Aizawl.

Memo No.B.16011/43/2016(AGR-AGRO) :

Dated Aizawl, the 11<sup>th</sup> May, 2017

Copy to:

1. P.S. to Minister i/c Agriculture for information.
2. P.S. to Parliamentary Secretary, i/c Agriculture for information.
3. P.S. to Secretary, Agriculture Department for information.
4. The Principal Information Officer, Planning and Programme Implementation Department, Government of Mizoram with a request to place the tender notice on the common website of Government of Mizoram.
5. The Director, Information & Public Relations Department, Mizoram, Aizawl along with five (5) spare copies with a request to publish the following quotation notice in two (2) local leading daily newspapers for two (2) consecutive issues.
6. Notice Board
7. Office Copy.

(J.LALZAMLIANA)  
Director of Agriculture  
Crop Husbandry  
Mizoram, Aizawl.

**Technical Bid :**

1. Details of Company Profile.

A. Name of the Bidding Firm:

With Address of the Corporate Headquarters

B. Details of individual(s) who will serve as the point of contact/communication for the State Nodal Agency:

Name:

Designation:

Company:

Address:

Telephone Number:

E-mail Address:

Fax Number:

C. Particulars of the Authorised Signatory of the Bidder:

Name:

Designation:

Company:

Address:

Telephone Number:

E-mail Address:

Fax Number:

2. Date of incorporation and/or commencement of Crop Insurance Business:

3. Proof of empanelment by Government of India under PMFBY-

4. Bid document authenticated with seal & signature of the authorized signatory of the participating insurance company as a mark of acceptance of terms.

5. Proposed publicity plan of the Company to improve penetration (the Company will have to take additional measures if so requested by the State Government)

6. List of welfare activities the company desires to do if it is finally selected for Kharif 2016.

7. Name, Designation, seal, email ID, phone, mobile No. of authorized signatory.

8. Performance of the Company in crop insurance (MNAIS & WBCIS) in recent years showing level of penetration among loanee and non-loanee farmers and timely claim payment.

9. Declaration on authorized channel partner / insurance intermediaries.

**(Photo Copy/Scanned copies of self attested documents are to be attached)**

**DECLARATION**

I/WE hereby accept all the terms and conditions as mentioned in this Notice Inviting Bid.

Signature of the bidder with date and Seal

**Format of financial bid**

Date: \_\_\_\_\_, 2017

From [insert name & address of the Bidder]

To \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dear Sir,

Sub: Financial Bid for Implementation of the PMFBY in Mizoram, for Kharif 2017 season.

With reference to your Tender Document dated (Insert Date) we, [insert name of Bidder], wish to submit our Financial Bid for the award of the Contract(s) for the implementation of the Pradhan Mantri Fasal Bima Yojana (PMFBY) in Mizoram for Kharif, 2017 season.

1. We hereby submit our Financial Bid, which is unconditional and unqualified. We have examined the Tender Documents.

2. We acknowledge that the State Government will be relying on the information provided in the Financial Bid for evaluation and comparison of Financial Bids received from the designated / empanelled Insurance companies by DAC&FW for the award of the implementation of the PMFBY in the State. We certify that all information provided in the Financial Bid is true and best to the knowledge of the company.

3. We shall make available to the State Government any clarification it may find necessary or require to supplement or authenticate the facts & figures in Financial Bid.

4. We acknowledge and declare that the State Government is not obliged to return the Financial Bid or any part thereof or any information provided along with the Financial Bid, other than in accordance with the provisions set out in the Tender Documents.

5. We are quoting the following Premium rates district-wise crop-wise for the following clusters. Cluster District Insurance Company's Contact person in the district Crop Premium Rates (in % of Sum Insured) [Note to Bidders: The Bidders are required to quote the Premium up to two decimal points.]

6. We acknowledge, confirm and undertake that we have an adequate reinsurance support to safeguard the interest of the farmers, State Government and Central Government

7. We agree and undertake to abide by all the terms and conditions of the Tender Document and OGs of PMFBY.

8. This Bid shall be governed by and construed in all respects according to the laws for the time being in force in India. The competent courts at State capital will have exclusive jurisdiction in the matter.

In witness thereof, we submit this Financial Bid under and in accordance with the terms of the Tender Documents.

Dated this [insert] day of [insert month], 2017 \_\_\_\_\_

[signature]

In the capacity of \_\_\_\_\_

Chief Underwriting Officer

Duly authorized to sign this Bid for and on behalf of \_\_\_\_\_

[name of Bidder]

**BANK INVOICE**

**Bank Name** \_\_\_\_\_  
**Invoice no** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Address of Bank** \_\_\_\_\_  
**PAN No.** \_\_\_\_\_  
**Tin No.** \_\_\_\_\_  
 To \_\_\_\_\_  
 Name of Insurance company \_\_\_\_\_  
 Address of Insurance company \_\_\_\_\_

<b>Description</b>	<b>Rate</b>	<b>Total</b>
Bank service charges, for servicing the crop insurance scheme as per state government notification no. _____ Dated _____ issued by the state govt of _____	4% of the farmer share remitted to insurance	
	Sub Total	
	Service Tax @ _____ %	
	Total due	

Service Tax Registration Number: \_\_\_\_\_  
 Your invoice total is Rupees \_\_\_\_\_ only.  
 All payments may be transferred through NEFT in bank account no \_\_\_\_\_  
 Name of the bank \_\_\_\_\_ IFSC code \_\_\_\_\_  
 MICR code \_\_\_\_\_  
 If you have any questions concerning this invoice , contact phone \_\_\_\_\_  
 For \_\_\_\_\_ Bank

**Authorised Signatory**

**Instruction to the Tenderers /Bidders**

1. The Tenderer shall carefully go through the tender documents and fully confirm himself as per the terms & conditions contained therein before submission of tender. If tenderer finds discrepancies in or omission or in case of doubt as to their meaning, should at once notify to the Commissioner-cum-Director and obtain clarification in writing prior to submission of the tender.
2. The Technical and Financial Bids should be submitted in separate sealed covers both placed inside a third Cover. Each cover should be superscribed as follows.
  - I. TECHNICAL BID FOR PMFBY-KHARIF-2017
  - II. FINANCIAL BID FOR PMFBY-KHARIF-2017
  - III. OFFER DOCUMENTS FOR PMFBY-KHARIF-2017
3. The tender document has to be only put in to the “Tender Box” kept in the Office Chamber of the Director, Department of Agriculture, Crop Husbandry. No tenders shall be received by hand.
4. All tender documents should be clearly written in legible handwriting preferably typed.
5. Overwriting corrections and use of eraser is prohibited.
6. The offer price should be both in figures and word.
7. The selected bidders will have to sign an MoU with the State Govt. for proper implementation of PMFBY during Kharif-2017.
8. The selected bidders cannot exit the programme at any stage of Kharif-2017 season.
9. This bid document is applicable for only Kharif-2017.

**Check list of documents to be submitted:**

1. Technical Bid duly signed by authorised signatory of the company or his representative duly authorized by such signatory.
2. Financial Bid duly signed by authorised signatory of the company or his representative duly authorized by such signatory.
3. Details of Company Profile.
4. Date of incorporation and/or commencement of Crop Insurance Business:
5. Proof of empanelment by Government of India under PMFBY.
6. Bid document authenticated with seal & signature of the authorized signatory of the participating insurance company as a mark of acceptance of terms.
7. Proposed publicity plan of the Company to improve penetration (the Company will have to take additional measures if so requested by the State Government)
8. Name, Designation, seal, email ID, phone, mobile No. of authorized signatory.
9. Performance of the Company in crop insurance (MNAIS & WBCIS) in recent years showing level of penetration among loanee and non-loanee farmers and timely claim payment .
10. Declaration on authorized channel partner / insurance intermediaries.

**(Photo Copy/Scanned copies of self attested documents are to be attached)**