**Terms & Condition for Supply of Dry Air Generator**

1. **Tender Documents :**Tender documents shall be sold to the intending Tenderers, who are manufacturers or their authorized dealers only on receipt of Rs.500.00 (Rupees Five hundred) only (non-refundable) in the shape of demand draft/Banker’s cheque payable at any branch of State Bank of India within Aizawl in favour of the Superintending Engineer, Mizoram State Load Despatch Centre Circle, Aizawl.

Tender documents are available at the website https://[www.tender.mizoram.gov.in](http://www.tender.mizoram.gov.in) and https://**www.power.mizoram.gov.in**

1. **Scope of work :**The scope of work hereby tendered in brief shall include supply of Dry Air generator in conformity to Technical Specifications enclosed as listed in the Annexure-I.
2. **Pre-qualification/Eligibility Criteria :**
3. The Tenderer should be a regular manufacturer/ Original Equipment Manufacturer (OEM) or authorized representative/dealer. In case the vendor is authorized representative of OEM, the complete system should be sourced from OEM only. Valid Authorisation Certificate/Letter from Original Equipment Manufacturer (in case of not directly quoted by OEM) for quoting of their system and provide support for commissioning and after sales services.
4. The Original Equipment Manufacturer (OEM) should have at least 5 years of experience in manufacturing of the **machine** and have an experience of supplying and commissioning directly or through their authorized dealer/representative to reputed organizations, especially NITs/IITs/IIITs/Central Universities/IISERs/CSIR labs, Power Utilities etc. Document(s) for proof of such supplies at least for the preceding three years should be given together with full address, telephone numbers, fax numbers and e-mail id of the customers. Performance Certificate regarding satisfactory performance of the **machine** mentioned from any of the above organizations should be submitted along with the tender.
5. Manufacturer should comply with relevant international standards/specifications and meet certification requirements with valid certificates for manufacturing practices of the equipment. Valid certificate to prove the genuineness of the products and of international standard i.e. Manufacturer's certificate and ISO/ISI certificate must be enclosed.
6. **Guaranteed Technical Particulars :** The GTP (Guaranteed Technical Particulars) of the **machine** along with their complete technical description supported by brochure, instruction manual, etc. shall be furnished by the tenderer . Relative specification like IS/ BS / IEC etc. should be mentioned.
7. **Deviations from Specifications : Any deviations from Technical Specification shall be separately listed as per pro-forma given at Annexure-III in absence of which it shall be presumed that the provisions of the specification are complied with by the tenderer*.***
8. **Examination of the Documents** : The Tenderer shall examine Conditions of the Tender and Specifications to satisfy himself about all the Terms & Conditions and circumstances affecting the Tendered Price. He shall quote price(s) according to his own views on these matters and understand the quoted prices are inclusive of all taxes, duties, freight, insurance etc. The Tenderer shall give his/her signature with seal in each and every page of the Tender Document as an indication of his/her acceptance of the Terms and Conditions of the Tender.

No over writing is allowed in the Tender. Dated initial should be given by the Tenderer to all corrections, if any, and the seal stamped on each.

 Tenderers should submit the following along with their tenders :

1. Authorised Dealer must submit an Authorised Dealership Certificate issued by Manufacturers.
2. Valid House Tax Payee Certificate in certificate in case of Tribal Tenderer.
3. Court fee stamp worth Rs.8.25 in case of Non-Tribal Tenderer.
4. **Earnest Money** : The tenderers shall have to furnish **Earnest Money ,amounting to Rs.5000.00** in the form of Bank Draft/Banker’s Cheque from a scheduled bank pledged in favour of the Superintending Engineer, Mizoram SLDC Circle, Aizawl, Mizoram in a separate cover superscribing the Notice Inviting Tender (NIT) Number and Date of opening. Tribal Tenderers are allowed to submit Earnest Money for half the amount.
5. **Price :**
6. Price quoted should be firm and FOT Aizawl.
7. Price should be quoted both in figure and in words using Schedule of Prices given in Annexure-II.
8. Price should be inclusive of all taxes, duties, insurance, freight, handling charges, etc(Form- C/D will not be applicable/issued).
9. Similarly, if there is any discrepancy between the words and figures the price/amount in words should prevail.
10. **Opening the bid***:*

Tendering firms are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the Schedule. The representative so deputed should bring with him a letter of authority from the firm for having been authorized to be present at the time of opening of tender. The name and address of permanent representative of the firm, if any, should also be indicated in the tender. Representatives of firms who have not submitted the tender or representatives not possessing authority letter from the bidders or outsiders shall not be allowed to attend the tender opening process*.*

 In the event of any specified date for submission or opening of the tender being declared as holiday, the tender will be received/opened at the appointed time on the next working day.

1. **Validity** : Tender should be kept valid **at least** for a period of 240(two hundred forty) days from the date of opening the tender.

**12. Terms of Payment :** 100% of the purchase price shall be paid after receipt of the instruments and tools in full and good condition and with the satisfaction of the consignee as below.

**A) On submission of**.

1. Material receipt voucher.
2. Instruction manual/ test certificate etc.
3. Performance B.G.
4. Suppliers detailed invoice.

**B) Against Successful testing at Department premises.**

**13. Delivery :** The machine is to be delivered within 90 **(**ninety) days from the date of issue of purchase order.

**14. Preparation and Submission of tender :**

1. **The tenderer may submit bid for mentioned in the requirement using Schedule of Prices given in Annexure-II.**
2. The tender should be prepared and submitted enclosing all documents in two sealed envelopes superscribing tender notice number and date with date of opening.
3. Bid shall be submitted in two envelopes, i.e, Envelope-I containing Technical Bid and all other relevant documents like Court Fee Stamp, valid HTPC, Authorised Dealership Certificate, earnest money enclosed in a separate envelope etc. Envelope-II containing Financial bid as per Annexure-II. Tender affixing court fee stamp in case of Non-Tribal Tenderers and valid House Tax Payee Certificate (HTPC) in case of Tribal Tenderers along with Earnest Money and Manufacturers’/Authorised Dealerships’ Certificate and the other containing Schedule of Prices/Financial Bid as per Annexure-II.
4. All the envelopes should bear the name and address of the Tenderer and marking should be made for the original and duplicate copy.
5. The sealed envelopes addressed to The Superintending Engineer, Mizoram State Load

 Despatch Centre Cirlce, P&E Complex, North Block, 1st floor Electric Veng, Aizawl– 796 007

 are to be deposited in the tender box placed at the office of Superintending Engineer, SLDC

 Circle, Aizawl.

1. Late/delayed tenders due to any reason whatsoever will not be accepted under any circumstances*.*
2. At any time prior to date of submission of tender, Tender Inviting Authority may, for any reason, or decision, modify the terms & conditions of the tender document by a corrigendum displayed on the website https:// [www.tender.mizoram.gov.in](http://www.tender.mizoram.gov.in) and https:// [www.power.mizoram.gov.in](http://www.power.mizoram.gov.in). In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders*.*

15. Letter of Award of Supply shall be finalized on selection basis.

**16. Reservation :** The undersigned/Owner reserves the right to accept or reject, partly or wholly, or all the tenders without assigning any reason thereof if the situation so warrants. Further, he is not bound to propose the lowest Tenderer for selection. **The Technical Committee of the Department shall scrutinize and evaluate tenders with reference to the documents submitted by the Tenderer to be placed before the Purchase Advisory Board.**

17. **Testing & Demonstration** : The tenderer shall have to ensure that the machine is user friendly. Testing and demonstration will be conducted by the Successful tenderer at MRT Office.

**18. PERFORMANCE BANK GUARANTEE:**

1. Firm whose offer is accepted will have to furnish Performance Bank Guarantee**(s) in the prescribed form at Annexure-IV before releasing payment** of an amount equal to 10% of the value of supply order amount in favour of the Superintending Engineer, Mizoram SLDC Circle, Aizawl, Mizoram.
2. The performance Bank Guarantee submitted should be valid for 12 months from the date of receipt / acceptance by the consignee of the machine and may be extended if required.
3. No interest will be payable on Performance Bank Guarantee*.*

**19. Guarantee :** The Successful Tenderer shall guarantee for satisfactory performance of the **machine** for a minimum period of 12 (twelve) months from the date of receipt of instruments and Tools . In the event of any defect in the **machine** within the guarantee period, the Successful Tenderer shall guarantee to repair/replace to the satisfaction of the purchaser free of cost.

**20. Address :** All correspondences with regard to the above may be made to the following address:

The Superintending Engineer

Mizoram State Load Despatch Centre Circle

P &E Office Complex : Electric Veng

North Block, First Floor

Aizawl : Mizoram, Pin -796007*.*