

No.B-13012 / 1/ 2024 – DTE (ICDS)
GOVERNMENT OF MIZORAM
DIRECTORATE OF WOMEN & CHILD DEVELOPMENT

Dated Aizawl , the 11th June, 2024

SHORT TENDER NOTICE

Sealed Tender are invited in a prescribed form from interested persons/ bonafide citizens of India for supply of **Medicine Kit (2244 nos.)** which will be received by the Director, Women & Child Development at the stipulated dates shown below:

Last Date for submission of tender Document : **8th July 2024, 1:00 pm**

Date of Opening Tender Documents : **8th July 2024, 3:00 pm**

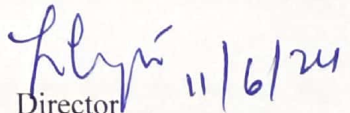
Details can be had in the State ICDS Cell , Directorate of Women & Child Development, Tuikhuahtlang, Aizawl, during Office hours on all working days and can be seen at the Department website www.wcd.mizoram.gov.in with effect from 12th June, 2024.

Sd/-
Director
Women & Child Development
Mizoram : Aizawl

Memo No.B-13012 /1/ 2024-DTE (ICDS) : **Dated Aizawl, the 11th June, 2024**

Copy to :-

1. P.S to Hon'ble Minister, Social Welfare & Tribal Affairs Department for information.
2. P.S to Secretary to the Government of Mizoram, Social Welfare, Tribal Affairs, Women & Child Development Department for favour of information
3. Director, Information & Public Relations, Mizoram, Aizawl for information with a request to publish the Tender Notice to 1 (One) local Newspaper and 2 (Two) State Level leading daily newspaper for 3 (three) consecutive days.
4. State Public Procurement Portal
5. IT Cell, Directorate of Social Welfare for information and uploading the document at the Department website.
6. Notice Board.


Director 11/6/24
Women & Child Development
Mizoram : Aizawl

TERMS AND CONDITIONS

1. Bid should be submitted in a sealed cover superscripted on as 'TENDER FOR SUPPLY OF (specified item)' with Quotation Notice No & Date.
2. Bid document can be had from the Office of the Director, Women & Child Development, State ICDS Cell or be downloaded from website www.wcd.mizoram.gov.in on payment of Rs.100/-.
3. The bid and all correspondence and documents shall be in English language.
4. The bidder is expected to examine all instruction, forms, terms and specifications in the bidding document. Failure to furnish all information required by the bidding documents on submission of bid not substantially responsive to the bidding document in every respect will be at the bidder's risk and may result in rejection of its bid.
5. Scheduled Tribe Tenderer should submit Photostat copy of House Tax Payee Certificate (HTPC) and Professional Tax Clearance Certificate Non-tribal bidder should affix a Non-Judicial Court Fee Stamp worth at least Rs.7.50 and GST no. should also be written in the tender document for all Bidders.
6. **Earnest Money Deposit (EMD) :**
 - (a) All bids must be accompanied by Earnest Money Deposit (EMD) in the form of Demand Draft/Bankers Cheque in favour of Director , Women & Child Development, Government of Mizoram. Rate of Earnest Money should be 2% of the tender value.
 - (b) Any Quotation without Earnest Money will summarily be rejected. Earnest Money of unsuccessful quotations will be returned without any interest after completion of selection. Earnest Money of successful quotation will also be released after completion of the tender period without any interest.
 - (c) In case of withdrawal of tender/ amend the rate after selection/ approval by quotationer , the Earnest Money deposit will be forfeited by quotationer without any notice and his/Her quotation will also be cancelled forthwith.
7. Rate of item should be quoted in Indian Rupees both in words in English and figures. All correction must be initialed with date. Any error / overwriting will be treated as invalid.
8. The rate quoted should be inclusive of all Taxes. No other charges shall be paid in extra.
9. **Performance Security:**
 - (a) 5 % of the amount of the supply order shall be solicited from the successful bidder as Performance security in the form of Bank Draft/Banker's Cheque of any Nationalised Bank of India in favour of Director, Women & Child Development, Government of Mizoram .
 - (b) Failure of the successful bidder to submit the Performance Security Deposit shall constitute sufficient ground for annulment of the award and forfeiture of the EMD in which event the Selection Board may make the award to the next lowest evaluated bidder or call for new bids. No interest will be paid on Performance Security Deposit
10. Samples i.e **Medicine Kit** should be submitted to the Director, Women & Child Development, Tuikhuahtlang; Aizawl on any Office working days.
11. To ensure quality control, the sample(s) submitted by the tenderer at the time of opening the quotation which have been recommended by the selection Board shall be kept by the Department

as 'Controlled Sample' and may be used for ensuring the quality of materials at the time of actual supply.

12. The undersigned reserves the right to reject, accept or prefer any tender in part or in full and is not bound to accept the lowest rates or any other rates in view of the prevailing local market rates without assigning any reason whatsoever at any stage. It also reserves the right to re-invite the tender at its own discretion.
13. After intimation of the successful bidder of acceptance of its bid, a contract/ an agreement between the Director, Women & Child Development, Social Welfare & Tribal Affairs and the successful bidder will be signed within 10 (Ten) working days.
14. The successful bidder shall be in a position to supply all materials within 2 (Two) months from the date of placing the indent/Supply Order.
15. The contract will remain in force for a period of twelve months from the date of execution of the contract without any price escalation. Any variation in price of raw material or price index or any other reason, whatsoever, shall not affect the agreed rates and shall not vitiate the contract and the successful bidder will be bound to continue to supply the item at the agreed rates/price.
16. Delivery should be made at the ICDS Go-down, Hunthar, Aizawl.
17. The selected quotationer should supply as per sample submitted and if not, the materials will be rejected and the deposit will also be forfeited.
18. Payment shall be made only after completion of material supply in full and in good condition. No advance payment shall be made in any case.
19. In case of dispute arising in the quotation, the decision of the Director of Women & Child Development shall be final.
20. The procuring entity is not bound to accept the lowest bid and reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to agreement without assigning any reasons thereof and without thereby incurring any liability to the bidders.
21. The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of Tender Inviting Authority. The rates quoted should not vary with the quantum of the order.
22. Sample should be submitted along with the Bid document.
23. Medicine Kit containing all the items should bear ISI mark, and is to be stamped with 'ICDS, Mizoram'. The supplier should provide such packing of Goods as is required to prevent damage and shall be sufficient to withstand rough handling during transit to final destination.
24. The bidder should enclose valid Medical License and sample along with the bid documents.

25. Quantity, rate and contents required for Medicine Kit:

Name of Item	Requirement	Max Rate per Kit	Ailments	Composition	Ml/Gm	Quantity		
Medicine Kit	2244 nos	Rs.1500/-	Common Cold	Dextromethorphan – 10.0 mg Chlorompheniramin Maleate – 2.0 mg	100 ml	2 bottles		
			Skin Inflammation/Uticaria (Phurthak/Allergy)	Levocetirizine – 2.50 mg Ambroxol Hydrochloride – 30.0 mg	60 ml	2 bottles		
			Eye/Ear Inflammation	Ceprofloxacin Hydrochloride IP – 0.3% w/v Hydroxypropylmethyl cellulose - .025% w/v Benzakonium chloride IP 0.02% w/v	10 ml	2 bottles		
			Worm Infestation	Albendazole 400 mg Albendazole Oral Syrup – 200 mg	- 10 ml	- 2 bottles		
			Wounds	Povidone-Iodine IP – 10.0% w/w Cotton Roll Bandages	15 mg 100 gm 5cmx3 m	3 tubes 1 roll 8 rolls		
			Burns	Silver Sulphadiazine IP – 1.0%w/w Chlorhexidine Gluconate Cream IP-2.0% w/w	15 gm	1 tube		
			Bites/Stings	Ibuprofen IP – 100 mg Paracetamol – 162.5 mg	60 ml	2 bottles		
			Poisoning (Oral)	Sucralfate IP – 1000 mg	200 ml	1 bottle		
			Diarrhoea	Zinc Acetate USP – 20 mg ORS	100 ml 22 gm	2 bottles 4packets		
			Antiemetic (Anti Vomiting)	Activated Demathicone IP – 40 mg Domperidone – 5 mg Dicyclomine IP – 10 mg	30 ml	1 bottle		
			Stomach pain	Ranitidine 75 mg	100 ml	2 bottles		
						Instruction leaflet in local language		In coloured paper

26. In the event of the Bidder giving any sample(s) not exactly of the prescribed combination of medicine by the Medical Board, Health & Family Welfare as in the NIT due to non-availability in the market/ not the exact combination but of the same medicine /up-graded or new product of the same medicine or such type of occasion should write clearly in an additional page along with the bid document. However, the suitability of the changed item should be decided by the Medical expert who will be in the Selection Board.


 (ZORAMTHANGI CHHANGTE)
 Director,
 Women & Child Development
 Mizoram : Aizawl

**TENDER FORM FOR SUPPLY OF MEDICINE KIT FOR AWCs
WOMEN & CHILD DEVELOPMENT**

S/N	DETAILS OF FIRM:	
1	Name of Firm/Agency	
	Postal Address	
	Contact Number	
2	Registration /GST no. of the Firm/Agency	
3	Details of Earnest Money Deposit:	
	Amount :	
	Amount in Words	
	Type of EMD (DD/BC)	
	Date of Issue of DD/BC:	
	Name of the issuing authority/Bank	
4	Sample of PSE Kit (Yes/No)	
5	Any other information	

Declaration by the Bidder :

This is to certify that I, before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself to abide by them.

Signature of Tenderer : _____

Full Name (In Block) : _____

Postal Address : _____

: _____

Phone No. : _____